

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 105

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	The size of computers is so small, that we can use them on our palm.	Desktop	Mainframe	Handheld	Mini	C
2	Hard disk is secondary storage Memory.	TRUE	FALSE			A
3	Using type of input device you can point an item, write or touch on the screen.	Keyboard	Light Pen	Monitor	Voice Input	B
4	Latest version of Operating system always has latest	latest songs	latest pictures	less security features	Latest security features	D
5	Secure Socket Layer is used for	Website Browsing	Website Security	Chatting	Hacking	B
6	YOUR TEXT HERE' in the Dashed Box means?	Get Mathematical Formulas etc.	Word Art Option-different fonts etc.	Get Video, Audio etc	None of these	B
7	For Closing the Print Preview Option, which of the following key we have to Press.	Alt	Esc	Ctl	Delete	B
8 effect is increase the size of first character in Paragraph	Drop cap	Style	Text	Font	A
9 shortcut key is used for Underline	Ctrl+B	Ctrl+I	Ctrl+U	Alt +U	C
10 option is used to clear formatting	Format	Clear formatting	Clear	Remove	B
11	Which do you press to cut the content of excel sheet?	Cut	Ctrl+C	Ctrl+X	Ctrl+Alt+X	C
12	To Select Whole/Complete Sheet use Key Combination	Ctrl + A	Ctrl +D	Ctrl + B	Ctrl + S	A
13	In Cell Entered Text aligned automatically	Left Aligned	Center Aligned	Right Aligned	Justify Aligned	A
14	The formula bar in MS Excel 2010 shows contents of cell and formula entered in cell.	TRUE	FALSE			A

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15	Which is a correct answer for =upper("clean India") in MS Excel 2010 ?	Clean india	CLEAN INDIA	Clean India	clean india	B
16	In PageMaker, file menu contains..... command.	paragraph	cut	Preference	find	C
17	To cut some part of image which is inserted..... tool is use	Text	Crop	Rectangle	Line	B
18 is process in which all slides are displayed one after another?	Page Show	Image Show	Slide Show	None of these	C
19	By default, graphics larger than are stored in the PageMaker publication:	1 MB	256 KB	16 KB	Files are never stored in the publication	B
20	We can see the object in big size using command.	Zoom In	Zoom Out	Size in	Size Out	A
21	The type or format of the file is determined by contained in the file.	Paper	Data	Material	Documents	B
22	To go to previous page key is used in Internet Explorer.	Backspace	Esc	Home	Page Up	A
23	Primary memory is also known as	Internal	External	Secondary	External	A
24	Antivirus are designed to stop	Deleting Files	Erasing data	Insert unnecessary data	All of these	D
25	We cannot delete a file from Recycle Bin.	TRUE	FALSE			B